



webDEALER User Guide Addendum Release 23.2

February 2023
webDEALER
eTAG



Texas Department of Motor Vehicles
HELPING TEXANS GO. HELPING TEXAS GROW.

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Document Overview

This document describes the latest software changes made to the Texas Department of Motor Vehicles (TxDMV) webDEALER software application.

Scope

The scope of this is to identify recent software changes to the webDEALER application as documented in the latest webDEALER User Guides. This document does not provide step-by-step instructions on how to use webDEALER.

Audience

The intended audience of this document are users of webDEALER.

Enhancements in Release 23.2

Removed Rejected Title Applications Once Corrected In RTS

Currently, if a webDEALER title transaction is in a rejected status, the transaction appears on the **DMV Rejected Titles** tab of the county's webDEALER home page. The transactions currently remain on this tab even after they have been corrected.

With this release, rejected title transactions are removed from the **DMV Rejected Titles** tab of the county's webDEALER homepage when the rejection has been corrected in RTS. The once rejected transactions remain in webDEALER but will be found under the **Approved** status when searching from the Title Search page and once the title has issued the Title Preview page will reflect as **DMV Released**.

Note: Any transactions that were corrected prior to this release will continue to reflect under the county's **DMV Rejected Titles** tab until clean-up efforts can be accomplished with a future release.

Added Ability for Motor Vehicle Dealers to Process Title Transactions for Off-Highway Vehicles

Motor vehicle dealers can sell certain off-highway vehicles (all-terrain vehicles, recreational off-highway vehicles and utility vehicles) with their motor vehicle license. Previously, only motorcycle licensed dealers could title off-highway vehicles in webDEALER.

In this release, webDEALER allows all motor vehicle dealers the ability to process title applications for off-highway vehicles.

To process title applications for off-highway motorcycles and motor vehicles:

1. The **Odometer Reading** checkbox on the **Seller Disclosure** page will default to exempt.

The screenshot displays the 'Seller Disclosure' form in the webDEALER interface. At the top, there are navigation tabs for Home Page, Titles, Payments, Administration, and Support, along with a search bar for VIN, Deal #, or Unit #. The form is divided into several sections:

- Vehicle Information:** Includes fields for Year (2015), Vehicle Make (POLA), Vehicle Model (POL), and Body Style (MV). A tooltip shows GDN Category: MOTOR VEHICLE, VIN: 3NSRUA875FG878519, and Deal No: [input].
- Buyer ID Information:** Includes ID Type (Driver License/Id Card), ID #, State (TX), and Email.
- Processing County:** Includes County (FLOYD - 77).
- Sales Price and Odometer Reading:** Includes Sales Price (after Rebate) (10000) and Odometer Reading (EXEMPT, highlighted with a red box). Odometer Brand is set to ---.

- The **Off-Highway Use** check box will be selected and grayed out by default. The Type dropdown is required to select the **Type** of off-highway vehicle (**ATV, ROV, UTV**). If the off-highway vehicle has an existing Texas record, the type selection will be defaulted to what is reflected on the Texas record, but can be edited.

Note: If you do not select ATV, ROV, or UTV, an error will be presented, requiring the user to select the type before moving forward.

- Save the record. A blue checkmark with **OFF-HIGHWAY USE ONLY** displays on the **Title Preview** page under **Brands/Remarks** in the **Vehicle Information** section.

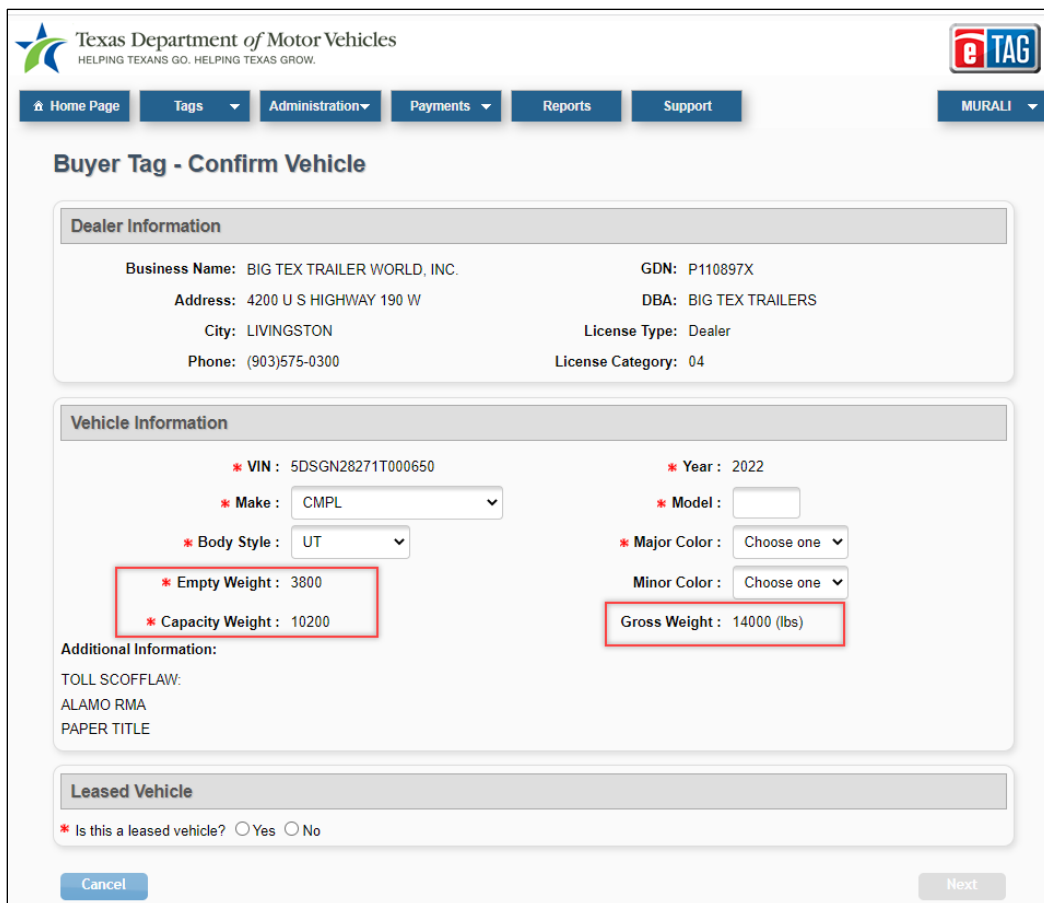
- The **Sales Tax Information Page** will default the **Sales Tax Category** to **EXEMPT** and the **Reason** as **OFF-HIGHWAY**. The remainder of the title application can be completed.

Added Weight Fields to Buyer Tag Process

Vehicle weight fields were added to the Buyer Tag issuance process in eTAG for dealers. This is to assist in determining the gross weight of a trailer, to ensure a valid inspection has been conducted for a trailer over 7,500 pounds.

The following fields were added:

- **Empty Weight:** data entry field (unless an existing Texas record is returned)
- **Capacity Weight:** data entry field (unless an existing Texas record is returned)
- **Gross Weight:** system calculated field (Empty weight + Capacity Weight)



Dealer Information

Business Name: BIG TEX TRAILER WORLD, INC. GDN: P110897X
 Address: 4200 U S HIGHWAY 190 W DBA: BIG TEX TRAILERS
 City: LIVINGSTON License Type: Dealer
 Phone: (903)575-0300 License Category: 04

Vehicle Information

* VIN : 5DSGN28271T000650 * Year : 2022
 * Make : CMPL * Model :
 * Body Style : UT * Major Color : Choose one
 * Empty Weight : 3800 Minor Color : Choose one
 * Capacity Weight : 10200 Gross Weight : 14000 (lbs)

Additional Information:
 TOLL SCOFFLAW:
 ALAMO RMA
 PAPER TITLE

Leased Vehicle

* Is this a leased vehicle? Yes No

Cancel Next